



University
of Victoria

Office of the University Secretary
Tel (250) 721-8101, Fax (250) 721-6223

SENATE

Notice of
Meeting and Agenda

The next open meeting of the Senate of the University of Victoria is scheduled for Friday, November 3, 2017 at 3:30 p.m. in the David Strong Building, Room C116.

****Please note change in room****

AGENDA as reviewed by the Senate Committee on Agenda and Governance.

1. **APPROVAL OF THE AGENDA** **ACTION**

2. **MINUTES**
 - a. October 6, 2017 (SEN-NOV 3/17-1) **ACTION**

Motion: That the minutes of the open session of the meeting of the Senate held on October 6, 2017 be approved and that the approved minutes be circulated in the usual way.

3. **BUSINESS ARISING FROM THE MINUTES**

4. **REMARKS FROM THE CHAIR**
 - a. President's Report **INFORMATION**
 - b. Update on strategic planning process (SEN-NOV 3/17-2) **INFORMATION**
 - c. United Way Presentation **INFORMATION**

Dr. Cedric Littlewood, UVic United Way Campaign Chair, has been invited to attend

5. **CORRESPONDENCE**

6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

a. Senate Committee on Agenda and Governance – Prof. Jamie Cassels, Chair

- i. Appointments to the 2017/2018 Senate standing committees **ACTION**
(SEN-NOV 3/17-3)

Motion: That Senate approve the appointments to the 2017/2018 Senate standing committees for the terms indicated in the attached document.

- ii. Appointments to the 2018 Joint Senate Board Retreat Committee **ACTION**
(SEN-NOV 3/17-3)

Motion: That Senate approve the appointments of Dr. Neil Burford, Faculty of Science, Dr. Jo-Anne Clarke, Dean, Division of Continuing Studies, and Mr. David Foster, Student Senator, to the Joint Senate Board Committee for a one-year term from December 1, 2017 to November 30, 2018.

- iii. Appointments to the *ad hoc* Committee to Review the Procedures for the Appointment of the President **ACTION**
(SEN-NOV 3/17-3)

Motion: That Senate approve the appointments of Dr. Peter Driessen and Mr. Brent Cantarutti to the *ad hoc* committee to review the Procedures for the Appointment of the President.

b. Senate Committee on Awards - Dr. John Walsh, Chair

- i. New and Revised Awards **ACTION**
(SEN-NOV 3/17-4)

Motion: That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Social Justice Award (new)
- Sheila & John Hackett Research Travel Award (revised)*
- Tamara Vrooman Women's Leadership Award (new)
- Peninsula Co-op Dr. Ian MacPherson Memorial Scholarship (revised)*
- Marlene Donald Vikes Women's Rugby Award (new)*

- Empresa Properties Vikes Cross Country and Track Award (new)*
- Elsa Groundwater Scholarship (revised)
- Elsa Stephens Scholarship in Nursing (revised)*
- Esther S. Gardom Scholarship (revised)*
- Eva Hannah Parlee Scholarship (revised)*
- Gertrude Helen Robertson Scholarship (revised)*
- Glenn and Pauline Greene Scholarship in Nursing (revised)*
- Julia Alice Saddington Memorial Scholarship (revised)*
- Peter and Leela M. Bertram Scholarship (revised)*
- Mrs. Anne Greskiw Scholarship in Nursing (revised)*
- Marion Ricker Memorial Scholarship in Nursing (revised)*
- Margaret A. Evans Scholarship in Nursing (revised)*
- London Drugs Undergraduate Scholarship in Nursing (revised)*
- Sharron Higgins Scholarship in the School of Nursing (revised)*
- Royal Jubilee Hospital School of Nursing Alumni Association Student Award (revised)*
- Robert S. Evans Memorial Scholarship in Nursing (revised)*
- Purves Sisters Memorial Scholarship (revised)*
- Pacific Blue Cross Scholarship (revised)
- Phillips, Hager and North Prize in Research Excellence in Environmental and Resource Economics (revised)*
- Eugene Dowling Scholarship (new)*
- Women in Economics Graduate Scholarship (new)
- Gilbert and Marie Alice Peart Scholarship in Music (revised)*
- Kathleen Mary Oliver Nursing Scholarship (revised)
- Robert and Audrey Harry Indigenous Scholarship in Nursing (revised)
- University of Victoria Youth in Care Award (revised)

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ii. Annual Report (**SEN-NOV 3/17-5**)

INFORMATION

c. Senate Committee on Planning – Dr. Nancy Wright, Chair

- i. Change the Name of the Centre for Addictions Research of BC (CARBC) to the Canadian Institute for Substance Use Research (CISUR) (**SEN-NOV 3/17-6**) **ACTION**

Motion: That the Senate approve renaming of the Centre for Addictions Research BC (CARBC) as the Canadian Institute for Substance Use Research (CISUR), with the approval of CISUR as a multi-faculty research centre in effective until December 31, 2021.

- ii. Proposed Change of Transcript Information Recording Enrolment in Programs Offered by Electrical and Computer Engineering (SEN-NOV 3/17-7)

ACTION

Motion: That the Senate approve that transcripts of students enrolled in, and graduating from, programs offered by the Department of Electrical and Computer Engineering specify the current name of the School.

7. PROPOSALS AND REPORTS FROM FACULTIES

a. Faculty of Education

- i. Faculty Council Membership (SEN-NOV 3/17-8)

ACTION

Motion: That Senate approve the Faculty of Education's Policy on Faculty Council Membership and Functions, effective January 1, 2018.

8. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

a. Enrolment update

9. OTHER BUSINESS

10. ADJOURNMENT



University
of Victoria

MINUTES

A meeting of the Senate of the University of Victoria was held on October 6, 2017 at 3:30 p.m. in the Senate and Board Chambers, University Centre, Room A180.

1. APPROVAL OF THE AGENDA

Motion: (J. Aragon/R. Lipson)

That the agenda be approved as circulated.

CARRIED

2. REMARKS FROM THE CHAIR

a. President's Report

Prof. Cassels welcomed members to the first Senate meeting of the year.

Prof. Cassels provided an update to members of Senate. He reported on government relations at the provincial and federal levels, including updates on recent meetings, government activities and UVic priorities. Prof. Cassels provided information about recent and upcoming international trips and on an initiative related to the university's global reputation. He announced recent university appointments and awards, and commented on a variety of activities and initiatives on campus. Prof. Cassels commented on discussions taking place at universities across Canada related to freedom of speech. Dr. Chris Goto-Jones provided some information about discussions at the university. Prof. Cassels said further dialogue on this issue might come to Senate in the future.

b. Update and Consultation on Strategic Plan

Prof. Cassels reported that consultations on the strategic plan had launched on September 15. He provided information on the process undertaken to date, and commented on some preliminary messages emerging from the consultation process. In response to a question, Prof. Cassels explained how feedback was being gathered from groups and individuals across campus, including those with disabilities. In response to a further question, he explained that he expected the new strategic plan to include less detail than the current plan, with operational plans and processes containing details regarding specific initiatives and implementation. He commented that development of operational plans and processes also provided opportunities for engagement with and input from individuals and groups across campus.

3. MINUTES

a. May 5, 2017

Motion: (P. Kostek/D. Alamchandani)

That the minutes of the open session of the meeting of the Senate held on May 5, 2017 be approved and that the approved minutes be circulated in the usual way.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

a. Senate Committee on Agenda and Governance Election

Ms. Andersen reminded members of Senate that two nominations were received at the May meeting for one vacancy on the Senate Committee on Agenda and Governance. Following the meeting, one of the nominations was withdrawn; therefore, an election was not required.

5. ELECTION OF STUDENTS TO THE SENATE

a. Election of Student Representatives to Senate from the Faculties of Education, Graduate Studies, Human and Social Development, and Law

Ms. Andersen reported that a call for nominations for five vacancies for student representatives on Senate had been issued in September. Two vacancies had been filled by acclamation. An election was now being conducted for three of the vacancies. In response to a question, Ms. Andersen explained that the Senate Rules and Procedures provided that student positions not filled in the spring are filled by an election on the floor of Senate at the October meeting.

Ballots were circulated to members of Senate.

6. CORRESPONDENCE

a. University of Victoria Financial Statements as at March 31, 2017

Prof. Cassels said the financial statements were provided annually for information.

A question was raised regarding the amount of the provincial grant. Mr. Murray Griffith, Executive Director, Financial Services, explained how the provincial grant was reflected in the financial statements. He noted that changes had recently been implemented following discussions between universities and the provincial government.

In response to a question, Dr. Clark commented on international enrolment levels in the Division of Continuing Studies.

A question was raised regarding a note in the financial statements related to allocation of resources to units to meet enrolment pressures. Dr. Kuehne commented on allocation of resources in recent years.

7. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

a. Senate Committee on Academic Standards

i. 2016/2017 Annual Report

Dr. Beam introduced the report. There were no questions.

b. Senate Committee on Agenda and Governance

i. Report on Procedures from the Committee for the Reappointment of the President

Dr. Eastman introduced the report, commenting that the appointment committee had provided a number of reflections related to the process. She noted the recommendation from the Board chair to create an ad hoc joint Senate and Board committee to consider the report from the appointment committee. Dr. Eastman said the Senate Committee on Agenda and Governance had reviewed the recommendation and would bring forward nominations for membership on the joint committee in November.

ii. Appointments to the 2017/2018 Senate standing committees

Dr. Lepp introduced the proposal.

Prof. Cassels reminded members of Senate of the nomination process and asked for additional nominations. There were none.

Motion: (A. Lepp/D. Baer)

That Senate approve the appointments to the 2017/2018 Senate standing committees for the terms indicated in the attached document.

CARRIED

c. Senate Committee on Appeals

i. 2016/2017 Annual Report

Prof. Gillen introduced the report. He reviewed the recommendations made by the committee.

d. Senate Committee on Awards

i. New and Revised Awards

Dr. Walsh introduced the proposal.

In response to a question, Ms. Lori Nolt, Director of Student Awards and Financial Aid, provided information about the timelines associated with approval and implementation of new awards. She indicated that, from the time an endowed award is approved, it takes approximately one year until funds are disbursed.

Motion: (M. Gillen/A. Devor)

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Ray and Naomi Simpson Scholarship (revised)*
- Dave Ian Dunnet Music Education Scholarship (new)*
- Vikes Cross Country and Track Alumni Award (new)*
- Maurice William Summerhayes Memorial Scholarship (revised)*
- Rob and Tammy Lipson Research Scholarship (revised)*
- Tectoria Video Game Industry Award for Developers (revised)
- Robert and Audrey Harry Indigenous Scholarship in Nursing (new)
- VIPIRG Scholarships (new)
- Graham Clark Rugby Award (revised)*
- Canadian Federation of University Women of Victoria Recent Grads Bursary (revised)*
- CFUW Victoria Margaret Lowe Memorial Scholarship (revised)*
- Aboriginal Scholarship in Economics (revised)
- STÓ:LŌ Ethnohistory Legacy Scholarship (revised)
- Dr. Leo Bakony Memorial Scholarship (revised)
- Doug Beardsley Scholarship (new)*
- Gwen Lock Scholarship for Women (revised)
- Kathleen Mary Oliver Nursing Scholarship (new)
- W.E. Cowie Innovation Award (revised)*
- CFUW Victoria Doreen Sutherland Indigenous Scholarship in Faculty of HSD (new)*
- CFUW Victoria Doreen Sutherland Scholarship in the School of Exercise Science, Physical & Health Education (new)*
- Jimmy Spencer Memorial Award (new)
- Crocus Scholarship in Psychology (new)*
- Lindsay Jennerich Award (new)*
- Faculty of Education Emergency Bursary (revised)

- Chris Considine Prize in Evidence (revised)*
- Roderick MacIsaac Graduate Scholarship (new)*
- Eloise Spitzer Scholarship for Indigenous Women (revised)*
- Urbanecology.ca Scholarship (revised)
- Affinity Law Group Financial Hardship Bursary (new)
- Dr. David Cook Memorial Scholarship (revised)
- Dr. Jean Downie Dey Memorial Award (revised)*
- Elizabeth (Betty) Valentine Prangnell Scholarship (revised)*
- Eric & Gail Whitley Scholarship (new)*
- Victoria Bar Association – Founders Award in Law in Honour of Allan Cox, Hamish Gow, and Robert Hutchison (revised)*
- Georgia Klap Award (revised)*
- Lindisfarne Scholarship in Medieval Studies (revised)*
- Heather J. Lindstedt and Brian A. Pollick Fellowship (new)
- Norma Mickelson Legacy Scholarship (revised)*
- Bill and Lilian Herod Bursary (new)*
- Edgar Ferrar Corbet Scholarship (revised)*
- G. Robert Smith Memorial Scholarship (new)*
- Nimrod Mobility Award (new)*
- Victoria Medal (revised)*
- Emil and Lynette Hain Scholarship in Ukrainian Studies (revised)*
- President's Vietnam Scholarship (new)*
- Chief Michael A. Underwood Memorial Scholarship
- Canadian Bar Association BC Branch Entrance Scholarship (revised)*
- Ronald C. Corbeil Award for Merit in Program Evaluation (revised)*
- Ronald F. MacIsaac Prize (revised)
- Robert Hagedorn Graduate Scholarship (revised)*
- Murray Dawson Fellowship in Humanities (new)*

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CARRIED

e. Senate Committee on Continuing Studies

i. 2016/2017 Annual Report

Dr. Clarke introduced the report.

f. Senate Committee on Curriculum

i. 2016/2017 Annual Report

On behalf of Dr. Haskett, Ms. Greengoe introduced the report.

ii. 2017-2018 Cycle 3 Curriculum Changes

On behalf of Dr. Haskett, Ms. Greengoe introduced the curriculum changes.

Motion: (R. Grant/R. Hicks)

That Senate approve the curriculum changes recommended by the Faculties and the Senate Committee on Curriculum for inclusion in the 2017-2018 academic calendar, effective January 1, 2018.

CARRIED

Motion: (R. Grant/R. Hicks)

That Senate authorize the Chair of the Senate Committee on Curriculum to make small changes and additions that would otherwise unnecessarily delay the submission of items for the academic calendar.

CARRIED

g. Senate Committee on Libraries

i. 2016/2017 Annual Report

Dr. Devereaux introduced the report.

A question was raised regarding a decision to relocate the Curriculum Library. Mr. Bengtson provided members of Senate with information about ongoing discussions between the Libraries and the Faculty of Education. He indicated that he would be seeking feedback regarding the decision from the Senate Committee on Libraries at its next meeting.

In response to a question, Mr. Bengtson provided information on continuing efforts to address issues related to the cost of journal subscriptions. In response to a further question, he provided members of Senate with information about ongoing discussions related to copyright.

h. Senate Committee on Planning

i. Annual Report on Status of Academic Program Reviews

Prof. Cassels invited comments on the report. A couple of editorial errors were identified.

8. PROPOSALS AND REPORTS FROM FACULTIES

a. Peter B. Gustavson School of Business

i. Constitution & Bylaw Changes for Senate Approval

Dr. Klein introduced the proposal.

Motion: (S. Klein/C. Goto-Jones)

That Senate approve the revised constitution and bylaws for the Peter B. Gustavson School of Business.

CARRIED

9. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

There were none.

10. OTHER BUSINESS

a. Academic Year Important Dates

Ms. Andersen introduced the proposal.

Motion: (R. Lipson/M. Gillen)

That Senate approve the Academic Year Important Dates calendar for the period January 2019 through April 2019 for submission to the online academic calendar and for the academic calendar January 2018 publication.

CARRIED

b. Election of Vice-Chair of Senate

Prof. Cassels reported that Dr. Capson's term as Vice-Chair of Senate was finished. Given that he had now served two terms, Dr. Capson was not eligible for re-election. Prof. Cassels called for nominations for Vice-Chair of Senate. Dr. Grant nominated Dr. Krull and confirmed that, although she was absent, Dr. Krull had confirmed her willingness to stand. Prof. Cassels asked for additional nominations. There were none. Dr. Krull was acclaimed as Vice-Chair of Senate for 2017-18.

c. Notification of vacancy on Senate

Ms. Andersen reported that faculty vacancies on Senate in the Faculty of Fine Arts and the Peter B. Gustavson School of Business would arise in January 2018.

d. Joint Senate Board Retreat

Ms. Andersen reported that the annual Joint Senate Board Retreat was scheduled for November 27, 2017. She said this year's retreat would focus on the strategic plan.

There being no other business the meeting was adjourned at 4:51 p.m.

Name	In Attendance	Regrets	Position	
Alamchandani, Dheeraj	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Andersen, Carrie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Associate University Secretary	By invitation
Angelblazer, Pierre-Paul	<input type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Aragon, Janni	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the Faculty
Baer, Doug	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the faculty members
Bashir, Rizwan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Beam, Sara	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Graduate Studies	Elected by the Faculty
Beaveridge, Chandra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Begoray, Deborah	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Education	Elected by the faculty members
Bengtson, Jonathan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	University Librarian	Ex officio
Burford, Neil	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Science	Elected by the Faculty
Butler-Palmer, Carolyn	<input type="checkbox"/>	<input type="checkbox"/>	Faculty of Fine Arts	Elected by the Faculty
Calder, Gillian	<input type="checkbox"/>	<input type="checkbox"/>	Faculty of Law	Elected by the Faculty
Capson, David	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dean, Faculty of Graduate Studies	Ex officio
Cassels, Jamie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	President and Vice-Chancellor	Chair of Senate
Castle, David	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Vice-President Research	Ex officio
Charlton, Lauren	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Chasib, Noor	<input type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Clarke, Jo-Anne	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Division of Continuing Studies	Ex officio
Colby, Jason	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Humanities	Elected by the Faculty
Cumberland, Mackenzie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Devor, Aaron	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the faculty members
Driessen, Peter	<input type="checkbox"/>	<input type="checkbox"/>	Faculty of Engineering	Elected by the Faculty
Dunsdon, Jim	<input type="checkbox"/>	<input type="checkbox"/>	Associate Vice-President Student Affairs	By invitation
Durno, John	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Librarian	Elected by the Professional Librarians
Eastman, Julia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	University Secretary	Secretary of Senate
Fairley, Kate	<input type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Foster, David	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Fry, Kate	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Student Senator	Elected by the students
Gagné, Lynda	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Human and Social Development	Elected by the Faculty
Garcia-Barrera, Mauricio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Graduate Studies	Elected by the Faculty
Gillen, Mark	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Law	Elected by the Faculty
Goto-Jones, Christopher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Humanities	Ex officio
Grant, Rebecca	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Peter B. Gustavson School of Business	Elected by the Faculty
Gray, Garry	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Faculty of Social Sciences	Elected by the faculty members
Greengoe, Nicole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Registrar	By invitation
Hallgrimsdottir, Helga	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the faculty members
Haskett, Tim	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Faculty of Humanities	Elected by the faculty members
Haynes, Carl	<input type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Hicks, Robin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Science	Elected by the faculty members
Hundza, Sandra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Education	Elected by the Faculty
Husband, Alyssa	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Karpovskaia, Natalia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Klein, Saul	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Peter B. Gustavson School of Business	Ex officio
Koning, Hannah	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Kostek, Patricia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Fine Arts	Elected by the Faculty
Krull, Catherine	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dean, Faculty of Social Sciences	Ex officio
Kuehne, Valerie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vice-President Academic and Provost	Ex officio
Kurki, Helen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the Faculty
Kushniruk, Andre	<input type="checkbox"/>	<input type="checkbox"/>	Faculty of Human and Social Development	Elected by the Faculty
Laidlaw, Mark	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Science	Elected by the faculty members
Lepp, Annalee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Humanities	Elected by the Faculty
Lewis, Susan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Fine Arts	Ex officio
Liddell, Peter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Lipson, Robert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Science	Ex officio
Marck, Patricia	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dean, Faculty of Human and Social Development	Ex officio
Popova, Diana	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senators	Elected by the students
Prendergast, Monica	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Education	Elected by the Faculty
Rogers, Shelagh	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Chancellor	Ex officio
Saint-Vil, Colin	<input type="checkbox"/>	<input type="checkbox"/>	Student Senators	Elected by the students
Salem, Joseph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Fine Arts	Elected by the faculty members
Smith, Brock	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Peter B. Gustavson School of Business	Elected by the Faculty
St. Clair, Ralf	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dean, Faculty of Education	Ex officio
Struchtrup, Henning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Engineering	Elected by the Faculty
Tiedje, Tom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Engineering	Ex officio
Ulysses, Alicia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Continuing Sessional	Elected by the Continuing Sessionals
Varela, Diana	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Science	Elected by the Faculty
Warburton, Rebecca	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Human and Social Development	Elected by the faculty members
Webber, Jeremy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Law	Ex officio
Welling, Linda	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the faculty members
Wright, Bruce	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Head, Division of Medical Sciences	
Wright, Nancy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Associate Vice-President Academic Planning	By invitation
Wyatt, Victoria	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Fine Arts	Elected by the faculty members

MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA
Effective July 1, 2017

EX OFFICIO MEMBERS - University Act: Section 35 (2) (a-f)

Chancellor: Shelagh Rogers (31/12/20)
 President and Vice-Chancellor: Jamie Cassels, Chair
 V.P. Academic & Provost: Valerie Kuehne
 V.P. Research: David Castle
 Dean, Peter B. Gustavson School of Business: Saul Klein
 Dean of Education: Ralf St. Clair
 Dean of Engineering: Thomas Tiedje
 Dean of Continuing Studies: Jo-Anne Clarke
 Dean of Fine Arts: Susan Lewis
 Dean of Graduate Studies: David Capson
 Dean of Humanities: Christopher Goto-Jones
 Dean of HSD: Patricia Marck
 Dean of Law: Jeremy Webber
 Dean of Science: Robert Lipson
 Dean of Social Sciences: Catherine Krull
 University Librarian: Jonathan Bengtson

MEMBERS ELECTED BY THE FACULTIES

- Section 35 (2) (g)

BUSI: Rebecca Grant (30/6/19)
 Brock Smith (30/6/18)
 EDUC: Sandra Hundza (30/6/20)
 Monica Prendergast (30/6/19)
 ENGR: Peter Driessen (30/6/19)
 Henning Struchtrup (30/6/20)
 FINE: Carolyn Butler Palmer (30/6/19)
 Patricia Kostek (30/6/18)
 GRAD: Sara Beam (30/6/19)
 Mauricio Garcia-Barrera (30/6/20)
 HSD: Lynda Gagné (30/6/19)
 Andre Kushniruk (30/6/18)
 HUMS: Jason Colby (30/6/18)
 Annalee Lepp (30/6/19)
 LAWF: Gillian Calder (30/6/20)
 Mark Gillen (30/6/19)
 SCIE: Neil Burford (30/6/20)
 Diana Varela (30/6/20)
 SOSC: Janni Aragon (30/6/18)
 Helen Kurki (30/6/20)

MEMBERS ELECTED BY THE FACULTY MEMBERS

- Sections 35 (2) (g)

Doug Baer - SOSC (30/6/20)
 Deborah Begoray – EDUC (30/6/18)
 Aaron Devor – SOSC (30/6/20)
 Garry Gray – SOSC (30/6/19)
 Helga Hallgrimsdottir – SOSC (30/6/18)
 Tim Haskett – HUMS (30/6/20)
 Robin Hicks – SCIE (30/6/18)
 Mark Laidlaw – SCIE (30/6/20)

MEMBERS ELECTED BY THE FACULTY

MEMBERS (continued)

Joseph Salem – FINE (30/6/20)
 Rebecca Warburton - HSD (30/6/19)
 Linda Welling – SOSC (30/6/20)
 Victoria Wyatt - FINE (30/6/19)

MEMBERS ELECTED FROM THE STUDENT

SOCIETIES – Section 35 (2) (h)

Dheeraj Alamchandani (ENGR) (30/6/18)
 Pierre-Paul Angelblazer (SOSC) “
 Noor Chasib (SCIE) “
 Mackenzie Cumberland (SOSC) “
 Kate Fairley (BUSI) “
 David Foster (LAW) “
 Kate Fry (HUMS) “
 Carl Haynes (BUSI) “
 Alyssa Husband (EDUC) “
 Natalia Karpovskaia (SOSC) “
 Hannah Koning (FINE) “
 Diana Popova (GRAD) “
 Colin Saint-Vil (SOSC) “
 TBC (GRAD) “
 TBC (GRAD) “
 TBC (HSD) “

MEMBERS ELECTED BY THE CONVOCATION

– Section 35 (2) (i)

Rizwan Bashir (30/06/18)
 Chandra Beaveridge (30/06/18)
 Lauren Charlton (30/06/18)
 Peter Liddell (30/06/18)

ADDITIONAL MEMBERS - Section 35 (2) (k)

Head, Division of Medical Sciences: Bruce Wright
 Member elected by the Professional Librarians:

John Durno (30/06/18)

Continuing Sessional: Alicia Ulysses (30/06/20)

SECRETARY OF SENATE - Section 64 (2)

University Secretary: Julia Eastman

BY INVITATION - Seated with specified speaking rights

Assoc. V.P. Student Affairs: Jim Dunsdon
 Assoc. V.P. Academic Planning: Nancy Wright
 Registrar: Nicole Greengoe
 Associate University Secretary: Carrie Andersen



President and Vice-Chancellor

Michael Williams Building Room A220
PO Box 1700 STN CSC Victoria BC V8W 2Y2 Canada
T 250-721-7002 | pres@uvic.ca | uvic.ca/president

MEMO

Date: 18 October 2017

To: Senate

From: Professor Jamie Cassels, QC
President and Vice-Chancellor

RE: Update on strategic planning process

The Thoughtexchange consultation closed on 8 October with 1,607 people sharing 3,324 thoughts and assigning 87,061 stars. I was very pleased overall with the engagement of the campus community and with the ideas and thoughts shared.

In the week of 23 October the Executive and the Strategic Plan Advisory Group will receive a presentation from Thoughtexchange on their analysis the outcomes of the online consultation. Tony Eder will be presenting the high-level outcomes to the November Senate meeting.

Thoughtexchange is now working on a report that will be shared with the UVic community on www.uvic.ca/strategicplan in the coming weeks. I encourage you to review that report in advance of the Joint Senate and Board Retreat.

A number of face-to-face consultations were held during September and October, and more are planned for November (see attached list). I have asked each of the Vice-Presidents to consult within their portfolios and to report back to an Executive Council Retreat in late November.

The writing of the draft plan will be taking place over December and January and will be shared with the campus community in February/March. There will be an opportunity for UVic community members to provide feedback at that time.

You are also welcome to email your feedback and thoughts to me or to strategicplan@uvic.ca at any time during the planning process.

UVic Strategic Plan

Fall Consultations 2017

Date	Consultation Group
15 September	President's Campus Update
29 September	President's Advisory Council
4 October	Strategic Plan Academic Consultation Group
5 October	Indigenous Academic Advisory Council
6 October	Senate
24 October	Executive Council
25 October	Strategic Plan Advisory Group
26 October	Executive Council Retreat
1-2 November	External stakeholders (Vancouver)
3 November	Senate
21 November	President's Advisory Council
23 November	Aboriginal Service Plan community partners
27-28 November	Board of Governors
27 November	Joint Senate Board Retreat
29 November	Executive Council Retreat
TBA November	Strategic Plan Academic Consultation Group
TBA November	Indigenous Elders
TBA November	UVSS Board and undergraduate course union representatives
TBA November	Graduate Representative Council
TBA November	VP Research Consultation
TBA November	VP Finance and Operations Consultation
TBA November	VP Academic Consultation
TBA November	VP External Relations Consultation
1 December	Senate
TBA December	VPs Campus Update





Date: October 20, 2017

To: Senate

From: Senate Committee on Agenda and Governance

Re: **Appointments to the 2017/2018 Senate Standing Committees, the Joint Senate Board Retreat Committee, and the *ad hoc* Committee to Review the Procedures for the Appointment of the President**

The Senate Committee on Agenda and Governance nominations sub-committee met on October 20, 2017 to consider appointments to the 2017/18 Senate committees, the Joint Senate Board Retreat Committee, and the *ad hoc* Committee to Review the Procedures for the Appointment of the President.

2017/2018 Senate Committees

The sub-committee approved the appointments for consideration and recommendation to Senate which are indicated in bold text in the attached document.

Motion: That Senate approve the appointments to the 2017/2018 Senate standing committees for the terms indicated in the attached document.

Joint Senate Board Retreat Committee

The Senate Committee on Agenda and Governance recommends the appointments of Dr. Neil Burford, Faculty of Science, Dr. Jo-Anne Clarke, Dean, Division of Continuing Studies, and Mr. David Foster, Student Senator, to the Joint Senate Board Retreat Committee for a one-year term from December 1, 2017 to November 30, 2018.

Motion: That Senate approve the appointments of Dr. Neil Burford, Faculty of Science, Dr. Jo-Anne Clarke, Dean, Division of Continuing Studies, and Mr. David Foster, Student Senator, to the Joint Senate Board Committee for a one-year term from December 1, 2017 to November 30, 2018.

Ad hoc Committee to Review the Procedures for the Appointment of the President

At the October 2017 Senate meeting, Senate received a report from Ms. Daphne Corbett, Board Chair, proposing creation of an *ad hoc* Committee to

Review the Procedures for the Appointment of the President. At that time it was reported that nominations for members of Senate to serve on the committee would be made in November.

The Senate Committee on Agenda and Governance recommends the appointments of Dr. Peter Driessen and Mr. Brent Cantarutti to the *ad hoc* Committee to Review the Procedures for the Appointment of the President.

Motion: That Senate approve the appointments of Dr. Peter Driessen and Mr. Brent Cantarutti to the *ad hoc* Committee to Review the Procedures for the Appointment of the President.

Respectfully submitted,

2017/2018 Senate Committee on Agenda and Governance

Jamie Cassels, Chair*

Lauren Charlton, Convocation Senator*

Mackenzie Cumberland, Student Senator*

Aaron Devor, Social Sciences

John Durno, Library

Julia Eastman, University Secretary

Mark Gillen, Law

Robin Hicks, Science

Valerie Kuehne, Vice-President Academic and Provost

Catherine Krull, Dean, Faculty of Social Sciences*

Annalee Lepp, Humanities*

Carrie Andersen (Secretary)*

*members of the nominations sub-committee

/Attachment

2017- 2018 Senate Committees

Senate Committee on Academic Standards

Name	Faculty or Department	Term
Sara Beam (S) (Chair)	Graduate Studies	2019 (2013)
Gillian Calder (S)	Law	2018 (2015)
Michael Nowlin (NS)	Humanities	2019 (2013)
Rosaline Canessa (NS)	Social Sciences	2018 (2012)
Ken Thornicroft (NS)	Business	2020 (2017)
Richard Rush (NS)	Continuing Studies	2019 (2013)
Kathy Gaul	Education	2020 (2017)
Henning Struchtrup (S)	Engineering	2020 (2017)
Catherine Harding	Fine Arts	2020 (2017)
Abdul Roudsari (NS)	HSD	2018 (2012)
Michele Martin (NS)	Medical Sciences	2018 (2015)
David Harrington (NS)	Science	2019 (2013)
Kate Fry (S)	Student Senator	2018 (2017)
Deepti Yadawad (S)	Student Senator	2018 (2017)
Daniel Lake (NS)	Student Representative (UVSS)	2018 (2017)
Gillian Dornan (NS)	Student Representative (GSS)	2018 (2017)
Peter Liddell (S)	Convocation Senator	2018 (2015)
Susan Lewis (S)	Vice-President Academic and Provost's designate	(ex officio)
Nancy Wright (NS)	President's nominee	(ex officio)
Norah McRae (NS)	Executive Director, Cooperative Education and Career Services	(ex officio)
Ada Saab (NS)	Director, Graduate Admissions and Records	(ex officio)
Nicole Greengoe (NS)	Registrar	(ex officio)
Laurie Barnas (NS)	Associate Registrar	(ex officio)
Annalee Lepp (S)	Associate Dean Academic Advising (Faculties of Science, Social Sciences and Humanities)	(ex officio)
Carrie Andersen (Secretary)	Associate University Secretary	

Senate Committee on Appeals

Name	Faculty or Department	Term
Mark Gillen (Chair) (S)	Law	2019 (2013)
Frank van Veggel (Vice-Chair) (NS)	Science	2018 (2012)
Dale Ganley (S)	Business	2019 (2017)
Jillian Roberts (NS)	Education	2020 (2017)
Poman So (NS)	Engineering	2019 (2016)
Stephen Ross (NS)	Humanities	2018 (2015)
Lynda Gagne (S)	HSD	2019 (2016)
Carolyn Butler-Palmer (S)	Fine Arts	2018 (2015)
Doug Baer (S)	Social Sciences	2020 (2017)
Gweneth Doane (NS)	Graduate Studies	2018 (2012)
Kate Fairley (S)	Student Senator	2018 (2017)
Dheeraj Alamchandani (S)	Student Senator	2018 (2017)
Ngozi Nwoko (S)	Student Senator	2018 (2017)
Paige Thombs (NS)	Student Representative (GSS)	2018 (2017)
Carrie Andersen (Secretary)	Associate University Secretary	

Senate Committee on Awards

Name	Faculty or Department	Term
John Walsh (NS) (Chair)	Education	2019 (2013)
Linda Welling (S)	Social Sciences	2020 (2017)
Charlotte Schallié (NS)	Graduate Studies	2019 (2016)
Ciel Watt (NS)	Alumni Association	2020 (2017)
Helga Hallgrimsdottir (S)	Social Sciences	2018 (2015)
Annalee Lepp (S)	Humanities	2020 (2017)
Colin Saint-Vil (S)	Student Senator	2018 (2017)
Jessica Wyatt (NS)	Student Representative (GSS)	2018 (2017)
Marsha Runtz (NS)	Chair, Faculty of Graduate Studies Awards Committee	(ex officio)
Yvonne Rondeau (NS)	Scholarships Officer, Faculty of Graduate Studies	(ex officio)
Nicole Greengoe (NS)	Registrar	(ex officio)
Anne Cirillo (NS)	President's nominee	(ex officio)
Lori Nolt (NS)	Director, Student Awards and Financial Aid	(ex officio)
Lauren Hume (Secretary)	Student Awards & Financial Aid	

Senate Committee on Curriculum

<i>Name</i>	Faculty or Department	Term
Tim Haskett (Chair) (S)	Humanities	2020 (2011)
TBA (S) (Vice-Chair)	TBA	2020 (2017)
David McCutcheon (NS)	Business	(ex officio)
Cathy McGregor (NS)	Education	(ex officio)
LillAnne Jackson (NS)	Engineering	(ex officio)
Eva Baboula (NS)	Fine Arts	(ex officio)
Steve Evans (NS)	Graduate Studies	(ex officio)
Esther Sangster-Gormley (NS)	HSD	(ex officio)
Lisa Surrige (NS)	Humanities	(ex officio)
Freya Kodar (NS)	Law	(ex officio)
Rosaline Canessa (NS)	Social Sciences	(ex officio)
Robin Hicks (S)	Science	(ex officio)
Gary MacGillivray (NS)	President's nominee	(ex officio)
Sara Beam (S)	Chair, Senate Committee on Academic Standards	(ex officio)
Kate Fry(S)	Student Senator from the Senate Committee on Academic Standards	(ex officio)
Gordon Fulton (NS)	Vice-President Academic and Provost designate	(ex officio)
Asia Longphee (NS)	UVic Calendar Editor	(ex officio)
Andrea Giles (NS)	Cooperative Education and Career Services	(ex officio)
Nicole Greengoe (NS)	Registrar	(ex officio)
Ada Saab (NS)	Director, Graduate Admissions and Records	(ex officio)
Laurie Barnas (NS)	Associate Registrar	(ex officio)
Carrie Andersen (NS)	Associate University Secretary	(ex officio)
James Wigginton (Secretary)	Registrar Representative	

Senate Committee on Honorary Degrees and Other Forms of Recognition

Name	Faculty or Department	Term
Shelagh Rogers (Chair) (S)	Chancellor	(ex officio)
Evert Lindquist (NS)	HSD	2018 (2012)
Andrea Walsh (NS)	Social Sciences	2020 (2017)
Joseph Salem (S)	Fine Arts	2019 (2016)
Doug Baer (S)	Social Sciences	2020 (2017)
Brock Smith (S)	Business	2020 (2017)
Michael Masson (NS)	Social Sciences	2019 (2016)
Alyssa Husband (S)	Student Senator	2018 (2017)
Glenda Wyatt (NS)	Alumni Association	2020 (2017)
Jamie Cassels (S)	Chair of Senate	(ex officio)
Ian Case (NS)	Director, University Ceremonies and Events	(ex officio)
Carrie Andersen (Secretary)	Associate University Secretary	

Senate Committee on Learning and Teaching

Name	Faculty or Department	Term
David Leach (Chair) (NS)	Fine Arts	2019 (2013)
Janni Aragon (S)	Social Sciences	2018 (2012)
Cedric Littlewood (NS)	Graduate Studies	2018 (2016)
TBA	Humanities	2020 (2017)
Dale Ganley (NS)	Business	2019 (2013)
Laura Vizina (NS)	Continuing Studies	2019 (2016)
Monica Prendergast (S)	Education	2020 (2017)
Peter Driessen (S)	Engineering	2019 (2013)
Rebecca Warburton (S)	HSD	2019 (2016)
Tim Richards (NS)	Law	2020 (2016)
Kurt McBurney (NS)	Medical Sciences	2019 (2013)
Mark Laidlaw (S)	Science	2020 (2017)
Pierre-Paul Angelblazer (S)	Student Senator	2018 (2017)
Brent Cantarutti (S)	Student Senator	2018 (2017)
Dakota McGovern (NS)	Student Representative (UVSS)	2018 (2017)
Kate Fairley (S)	Student Representative (UVSS)	2018 (2017)
Daniel Martin (NS)	Student Representative (GSS)	2018 (2017)
David Eyles (NS)	Alumni Association	2018 (2016)
Rebecca Raworth (NS)	Library, (FALC)	2019 (2016)
Rizwan Bashir (S)	Convocation Senator	2018 (2015)
Justin Harrison (NS)	University Librarian Designate	(ex officio)
Wency Lum (NS)	Chief Information Officer	(ex officio)
Norah McRae (NS)	Executive Director, Cooperative Education and Career Services	(ex officio)
Laurene Sheilds (NS)	Acting Director, Learning and Teaching Centre	(ex officio)
Hayley Hewson (NS)	Technology Integrated Learning Centre	(ex officio)
Nancy Wright (NS)	Associate Vice-President Academic Planning (President's nominee)	(ex officio)
Carrie Andersen (Secretary)	Associate University Secretary	

Senate Committee on Libraries

Name	Faculty or Department	Term
Simon Devereaux (NS) (Chair)	Humanities	2019 (2016)
Elena Pnevmonidou (NS)	Graduate Studies	2019 (2016)
Andre Kushniruk (S)	HSD	2018 (2015)
Sylvia Pantaleo (NS)	Education	2020 (2017)
Miranda Angus (NS)	Continuing Studies	2019 (2013)
Venkatesh Srinivasan (NS)	Engineering	2018 (2015)
Patricia Kostek (S)	Fine Arts	2020 (2014)
Jamie Lawson (NS)	Social Sciences	2019 (2016)
Hao Zhang	Business	2020 (2017)
Robert Howell (NS)	Law	2020 (2016)
Leigh Anne Swayne (NS)	Medical Sciences	2019 (2013)
Louise Page (NS)	Science	2020 (2017)
Diana Popova (S)	Student Senator	2018 (2017)
Nicholas Chen (NS)	Student Representative (UVSS)	2018 (2017)
Paul Bramadat (NS)	Representative of Council of Centre Directors	2019 (2016)
Pia Russell (NS)	Librarian selected by Faculty Association Librarians' Committee (FALC)	2020 (2017)
Kim Nayyer (NS)	Associate University Librarian	(ex-officio)
Lisa Goddard (NS)	Associate University Librarian	(ex-officio)
Lisa Petrachenko (NS)	Associate University Librarian	(ex officio)
TBA	President's nominee	(ex officio)
Wency Lum (NS)	Chief Information Officer	(ex officio)
Jonathan Bengtson (S)	University Librarian	(ex officio)
Sheila Cresswell (Secretary)	University Librarian's Office	

MEMORANDUM

University of Victoria

Student Awards and Financial Aid
Email: lnolt@uvic.ca
Tel: (250) 721-8425
Fax: (250) 721-8757

TO: Secretary of Senate
University Secretary's Office

DATE: October 16, 2017

FR: Lori Nolt, Director, Student Awards and Financial Aid
Secretary, Senate Committee on Awards

RE: Awards Recommended to Senate for Approval



Lori Nolt

2017/2018 Senate Committee on Awards

J. Walsh (Chair), A. Cirillo, H. Hallgrimsdottir, A. Lepp,
M. Runtz, C. Saint-Vil, C. Schallie, L. Welling, J. Wyatt,
N. Greengoe, L. Nolt, Y. Rondeau, L. Hume.

The Senate Committee on Awards recommends that the Senate approves and recommends to the Board of Governors the following awards:

*Administered by the University of Victoria Foundation

Additions are underlined

Deletions are ~~struck through~~

SOCIAL JUSTICE AWARD (NEW-UG)

One or more awards are given to academically outstanding students in the Faculty of Social Sciences entering their third or fourth year who have demonstrated financial need. Students must provide an essay (maximum 500 words) explaining how their studies will assist them to pursue a career in social justice. Selection of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Faculty of Social Sciences.

SHEILA & JOHN HACKETT RESEARCH TRAVEL AWARD* (REVISED-GS)

One or more awards are given to outstanding graduate students in English, French, Greek and Roman Studies and/or History ~~in the Faculty of Humanities~~ or outstanding graduate students in

the Faculty of Fine Arts who are travelling to the European Union and/or the United Kingdom for research purposes. Selection of the recipients(s) will be made by the Graduate Awards Committee upon the recommendation of the Dean of Humanities in consultation with the Faculty of Fine Arts.

TAMARA VROOMAN WOMEN'S LEADERSHIP AWARD (NEW-GS)

One award of \$1,000 is given to the woman student with the highest GPA in the Master of Public Administration Program.

PENINSULA CO-OP DR. IAN MACPHERSON MEMORIAL SCHOLARSHIP* (REVISED-GS)

One or more scholarships are awarded to academically outstanding graduate students participating in a co-op work program. ~~with an interest in Co-operative Studies and Community Based Economy.~~ Preference will be given to a member or the child of a member of the Peninsula Consumer Services Cooperative. Applications can be found on the Faculty of Graduate Studies website and must be submitted by August 31 to the Faculty of Graduate Studies. Selection of the recipient will be made by the Graduate Awards Committee. ~~Centre of Cooperative and Community Based Economy by October 31st. Selection of the Recipient will be made by the Graduate Awards committee upon the recommendation of the Centre of Cooperative and Community Based Economy.~~

MARLENE DONALDSON VIKES WOMEN'S RUGBY AWARD* (NEW-UG)

Two or more awards are given to entering or continuing undergraduate women athletes who currently play, or have indicated their agreement to play, for the Westshore Valkyries Rugby Football Club (RFC). Eligible students must meet all U SPORTS eligibility requirements. Award recipients will be selected on the basis of work ethic, volunteer efforts in the community, and commitment and performance criteria set by the Director of Athletics and Recreation in consultation with the Varsity Head Coach and the Associate Director, Sport.

EMPRESA PROPERTIES VIKES CROSS COUNTRY AND TRACK AWARD* (NEW-UG)

One or more awards are given to undergraduate students who compete on the Vikes Women's Varsity Cross Country and Track team. Eligible students must meet all U SPORTS eligibility requirements. Award recipients will be selected on the basis of work ethic, commitment and performance criteria set by the Director of Athletics and Recreation in consultation with the Varsity Head Coach and the Associate Director, Sport.

ELSA GROUNDWATER SCHOLARSHIP (REVISED-UG)

Two scholarships of \$2,000 each are awarded to academically outstanding undergraduate students in the School of Nursing who are specializing in the operating room. Students registered in at least 4.50 academic units are eligible for this scholarship.

ELSA STEPHENS SCHOLARSHIP IN NURSING* (REVISED-UG)

A scholarship is awarded to an academically outstanding undergraduate student in the School of Nursing. Preference will be given to a student who is contributing to the community. Students registered in at least 4.50 academic units are eligible for this scholarship.

ESTHER S. GARDOM SCHOLARSHIP* (REVISED-UG)

A scholarship is awarded by the Canadian Federation of University Women Victoria to an outstanding woman student proceeding to year 4 of the Bachelor of Science in Nursing (B.S.N.) program. Selection of the recipient will be made by the Senate Committee on Awards upon the recommendation of the School of Nursing. Students registered in at least 4.50 academic units are eligible for this scholarship.

EVA HANNAH PARLEE SCHOLARSHIP* (REVISED-UG)

One or more scholarships are awarded to academically outstanding undergraduate students in the School of Nursing. Preference will be given to students with an interest in Geriatric nursing. Students registered in at least 4.50 academic units are eligible for this scholarship.

GERTRUDE HELEN ROBERTSON SCHOLARSHIP* (REVISED-UG)

One or more scholarships are awarded to students registered in the School of Nursing who intend to pursue a career in Nursing Administration or Maternal and Child Care. Selection of the recipients will be made by the Senate Committee on Awards upon the recommendation of the School of Nursing. Students registered in at least 4.50 academic units are eligible for this scholarship.

GLENN AND PAULINE GREENE SCHOLARSHIP IN NURSING* (REVISED-UG)

A scholarship is awarded to a student in the School of Nursing. Students registered in at least 4.50 academic units are eligible for this scholarship.

JULIA ALICE SADDINGTON MEMORIAL SCHOLARSHIP* (REVISED-UG)

A scholarship is awarded to a student entering the final year of the Bachelor of Science in Nursing program who demonstrates an interest in and an aptitude for community health nursing and who intends to pursue a career in community health nursing. Selection will be made by the Senate Committee on Awards upon the recommendation of the School of Nursing. Students registered in at least 4.50 academic units are eligible for this scholarship.

PETER AND LEELA M. BERTRAM SCHOLARSHIP* (REVISED-UG)

One or more scholarships are awarded to outstanding students in the Nursing program. Selection of the recipients will be made by the Senate Committee on Awards upon the recommendation of the School of Nursing. Students registered in at least 4.50 academic units are eligible for this scholarship.

MRS. ANNIE GRESKIW SCHOLARSHIP IN NURSING* (REVISED-UG)

Two scholarships are awarded to outstanding students proceeding to year 3 or 4 of the Nursing program. Selection of the recipients will be made by the Senate Committee on Awards upon the recommendation of the School of Nursing. Students registered in at least 4.50 academic units are eligible for this scholarship.

MARION RICKER MEMORIAL SCHOLARSHIP IN NURSING* (REVISED-UG)

Two scholarships of \$550 each are awarded to students who have completed the first year of the program with good grades and who have demonstrated potential to provide leadership within a professional role. Selection of the recipients will be made by the Senate Committee on Awards upon the recommendation of the School of Nursing. Students registered in at least 4.50 academic units are eligible for this scholarship.

MARGARET A. EVANS SCHOLARSHIP IN NURSING* (REVISED-UG)

One or more scholarships are awarded to students entering the final year of Nursing at the University of Victoria, who have demonstrated both academic achievement and an interest in Gerontological Nursing. Students registered in at least 4.50 academic units are eligible for this scholarship.

LONDON DRUGS UNDERGRADUATE SCHOLARSHIP IN NURSING* (REVISED-UG)

One or more scholarships are awarded to academically outstanding 3rd or 4th year undergraduate students in the School of Nursing. Students registered in at least 4.50 academic units are eligible for this scholarship.

SHARRON HIGGINS SCHOLARSHIP IN THE SCHOOL OF NURSING* (REVISED-UG)

A scholarship is awarded to an academically outstanding undergraduate student who is entering their 3rd year in the School of Nursing and intends to complete 4th year in the following year, and also who is a parent. Preference will be given to a student who is planning to practice in the field of Public Health Nursing. Nominations will be made by the School of Nursing. Students registered in at least 4.50 academic units are eligible for this scholarship.

ROYAL JUBILEE HOSPITAL SCHOOL OF NURSING ALUMNI ASSOCIATION STUDENT AWARD* (REVISED-UG)

One or more awards are given annually to undergraduate students continuing in the BSN program, distance or on campus, with preference given to descendants of a graduate of the Royal Jubilee School of Nursing. Students registered in at least 4.50 academic units are eligible for this scholarship.

ROBERT S. EVANS MEMORIAL SCHOLARSHIP IN NURSING* (REVISED-UG)

Scholarships are awarded to academically outstanding students who intend to continue their studies at the University of Victoria as follows:

- a. One scholarship to a student in each of the programs: Child and Youth Care, Nursing and Social Work, on the recommendation of the respective Directors;
- b. One scholarship to a student who has completed the qualifying 300-level courses for an Honours or Major program in Astronomy;
- c. Two scholarships for award within the student body at large. If no suitable candidates can be found in categories (a) or (b), additional awards can be made in category (c).

Students registered in at least 4.50 academic units are eligible for this scholarship.

PURVES SISTERS MEMORIAL SCHOLARSHIP* (REVISED-UG)

One or more scholarships are awarded to students in the School of Nursing with an interest in specializing in children's diseases and the treatment of children's diseases. Selection of the recipients will be made by the Senate Committee on Awards upon the recommendation of the School of Nursing. Students registered in at least 4.50 academic units are eligible for this scholarship.

PACIFIC BLUE CROSS SCHOLARSHIP (REVISED-UG)

Two scholarships of \$1,000 each are awarded to academically outstanding students in the School of Nursing who have transferred from a College in British Columbia. Students registered in at least 4.50 academic units are eligible for this scholarship.

PHILLIPS, HAGER AND NORTH PRIZE IN RESEARCH EXCELLENCE IN ENVIRONMENTAL AND RESOURCE ECONOMICS* (REVISED-GS)

One or more A prizes are-is awarded to an MA or PhD students who have completed the best qualifying research projects. Selection of the recipients will be made by the Ggraduate Aawards Committee upon the recommendation of the Department of Economics.

EUGENE DOWLING SCHOLARSHIP* (NEW-UG)

One or more scholarships are awarded to academically outstanding undergraduate students in the School of Music who study tuba or euphonium. Selection of the recipients will be made by the Senate Committee on Awards upon the recommendation of the Department of Music.

WOMEN IN ECONOMICS GRADUATE SCHOLARSHIP (NEW-GS)

One or more scholarships are awarded to academically outstanding women graduate students in the first year of a graduate degree in the Department of Economics. Applications must be submitted by January 31 prior to September entry to the Economics Department and should reference community service and/or demonstrated leadership inside and outside of the classroom.

Selection will be made by the Graduate Awards Committee upon the recommendation of the Department of Economics. Preference will be given to students who have indicated an intention or interest in the co-operative education program in the first year of their graduate study.

GILBERT AND MARIE ALICE PEART BURSARY SCHOLARSHIP IN MUSIC* (REVISED-UG/GS)

One or more scholarships bursaries are awarded to academically outstanding entering or continuing undergraduate or graduate students in the School of Music. In the case of a graduate student, the recipient will be selected by the Graduate Awards Committee upon recommendation of the School of Music.

KATHLEEN MARY OLIVER NURSING SCHOLARSHIP (REVISED-UG)

One or more scholarships are awarded to academically outstanding undergraduate students in the School of Nursing. Applicants must submit a statement (maximum 500 words) demonstrating their interest in public health to the School of Nursing and submitted by April 30. Selection of the recipients will be made by the Senate Committee on Awards upon the recommendation of the School of Nursing. Students registered in at least 4.50 academic units are eligible for this scholarship.

ROBERT AND AUDREY HARRY INDIGENOUS SCHOLARSHIP IN NURSING (REVISED-UG)

One or more scholarships are awarded to academically outstanding undergraduate Indigenous students in the School of Nursing. Students registered in at least 4.50 academic units are eligible for this scholarship.

UNIVERSITY OF VICTORIA YOUTH IN CARE AWARD (REVISED-UG)

~~Up to five~~ One or more awards are given to students in their first undergraduate degree program. To be eligible for ~~this these~~ these awards, students must demonstrate financial need and be a resident of British Columbia, ~~who is living or has lived as a youth in care in British Columbia under one of the following conditions as defined by the Child, Family and Community Service Act (CFCSA):~~

- ~~• a Continuing Custody Order pursuant to sections 41 (1) (d), 42.2 (4) (d) or (7) or 49 (4), (5) or 10 (a) of the Act for a minimum of one year~~
- ~~• an Agreement with Youth pursuant to section 12.2 of the Act~~
- ~~• a Transfer of Custody Order pursuant to section 54.1 of the Act~~

and have received care from the Ministry of Children and Family Development or a Delegated Aboriginal Agency (DAA) through the *Child, Family and Community Service Act* for a minimum of twelve months (consecutive or accumulated) in any, or a combination, of the following categories:

- **Continuing Custody Order** pursuant to sections 41 (1) (d), 42.2 (4) (d) or (7) or 49 (4), (5) or 10 (a) of the Act
 - *A protection order in which the court has assigned permanent custody of the child to the Director of Child Welfare (the Director).*

- **Temporary Custody Order**
 - *A protection order in which the court has assigned custody of the child to the Director on a temporary basis.*
- **Special Needs Agreement** pursuant to section 7 of the Act
 - *A parent of a child with special needs may voluntarily and temporarily agree to place the child in the care of the Director.*
- **Voluntary Care Agreement** pursuant to section 6 of the Act
 - *A parent voluntarily and temporarily places the child in the care of the Director*
- **Youth Agreement** pursuant to section 12.2 of the Act
 - *The Director enters into an agreement with a youth (ages 16 – 19) who needs assistance to live independently and cannot be re-established with family.*
- **Extended Family Plan** pursuant to section 8 of the Act
 - *A parent voluntarily and temporarily places the child in the care of an adult who has an established familial, relational, or cultural connection to the child.*
- **Permanent Transfer of Custody Order** pursuant to section 54.01 or 54.1 of the Act
 - *An order in which the court permanently transfers custody to another (non-parent) family member or another adult with an established relational or cultural connection to the child.*
- **Temporary Transfer of Custody** pursuant to section 41(1)(b) of the Act
 - *A protection order in which the court temporarily places the child in the custody of an adult, other than a parent, who has an established familial, relational, or cultural connection to the child.*

The award covers ~~up to 8 terms of funding or~~ actual tuition costs and mandatory fees for the terms required for completion of a first undergraduate degree, whichever comes first, to cover actual tuition costs (excluding mandatory fees). Eligible applicants may also receive funding to assist with the costs of books, supplies and living expenses. Students who transfer to UVic from a university or college to complete their first undergraduate degree and meet all eligibility criteria will be considered for the award. Applicants must submit the application form, including the Release of Information consent form required to confirm eligibility, to Student Awards and Financial Aid by the application deadline of May 1st ~~June 30th~~.

MEMORANDUM

University of Victoria

Student Awards and Financial Aid
Email: lnolt@uvic.ca
Tel: (250) 721-8425
Fax: (250) 721-8757

TO: Secretary of Senate
University Secretary's Office

DATE: October 12, 2017

FR: Lori Nolt, Director, Student Awards and Financial Aid
Secretary, Senate Committee on Awards

RE: **Annual Report**

The Senate Committee on Awards is pleased to present its annual report to Senate for information.



Lori Nolt

UNIVERSITY OF VICTORIA
2017 ANNUAL REPORT
SENATE COMMITTEE ON AWARDS
OCTOBER 12, 2017

NOTE: Previous year's (2016) figures are shown in brackets. Scholarships included in this report were adjudicated on the basis of academic performance in 2016-17.

SUMMARY

- The Senate Committee on Awards approved **162** (151) new or revised awards for undergraduate and graduate students in 2016-17
- There were **3727** (3696) scholarships awarded to **2918** (3126) undergraduate students, with a total value of **\$8,111,205** (\$8,398,556).

ENTRANCE SCHOLARSHIPS

Student Awards and Financial Aid made offers of entrance scholarships to academically outstanding students from Canadian secondary schools, international secondary schools, and Canadian colleges and universities. UVic awarded **1685** (1658) entrance scholarships (non-renewable) to **1507** (1471) students with a value of **\$3,076,328** (\$3,360,197). In addition, **130** (128) students received a renewable scholarship for a value of **\$728,570** (\$714,500), increasing the total value of all entrance scholarships awarded to **\$3,804,898** (\$3,965,297).

Renewable Entrance Scholarships

Title of Scholarship	2017	2016	Value	TOTAL 2017	TOTAL 2016
UVic Excellence Scholarship	14	23	@ \$6,500	\$ 91,000	\$ 149,500
UVic Excellence Scholarship	83	65	@ \$5,000	\$ 415,000	\$ 325,000
David Strong Entrance Scholarship	1	2	@ \$5,000	\$ 5,000	\$ 10,000
Robert & Ellen Pearce Scholarship	2	5	@ \$5,000	\$ 10,000	\$ 25,000
John Locke Malkin Entrance Scholarship	6	4	@ \$4,000	\$ 24,000	\$ 16,000
David H. Turpin National Entrance Scholarship	1	1	@ \$5,000	\$ 5,000	\$ 5,000
National Entrance Scholarship	2	3	@ \$5,000	\$ 10,000	\$ 15,000
Elsa Eleonora & Clara Maria Fagerberg	3	2	@ \$3,000	\$ 9,000	\$ 6,000
T.S. McPherson Entrance Scholarship	9	9	@ \$4,500	\$ 40,500	\$ 40,500
Schulich Leader Scholarship	1	n/a	@ \$25,000	\$ 25,000	\$ 0
Schulich Leader Scholarship	1	1	@ \$20,000	\$ 20,000	\$ 20,000
Schulich Leader Scholarship	n/a	1	@ \$15,000	\$ 0	\$ 15,000
Maurice William Summerhayes Scholarship	4	6	@ \$10,000	\$ 40,000	\$ 60,000
Fairfax Financial Ltd. Award	1	1	@ \$5,000	\$ 5,000	\$ 5,000
Aga Khan Academy Scholarship	1	1	@ \$22,500	\$ 22,500	\$ 22,500
East China Normal University Entrance Scholarship	0	0	@ \$5,000	\$ 0	\$ 0
Loran Scholarship	1	0	@ \$6,570	\$ 6,570	\$ 0
Totals	130	124		\$ 728,570	\$ 714,500

IN-COURSE SCHOLARSHIPS

UVic awarded 1592 (1562) non-renewable in-course scholarships to 961 (1179) students with a value of \$2,534,489 (\$2,328,859). In addition, 320 (424) students received a renewal of their renewable scholarships with a value of \$1,771,818 (\$1,995,000). The total value of all in-course scholarships and awards was \$4,306,307 (\$4,323,859).

In-Course Renewable Scholarships

Title of Scholarship	2017	2016	Value	TOTAL 2017	TOTAL 2016
UVic Excellence Scholarship \$6500	72	95	@ \$6,500	\$468,000	\$617,500
	4	1	@ \$3,250	\$13,000	\$3,250
Student graduating	1		@\$2,843.83	\$2,843.33	\$2,843.83
UVic Excellence Scholarship \$5000	142	136	@ \$5,000	\$710,000	\$680,000
	5		@ \$2,500	\$12,500	
UVic Excellence Scholarship \$4000	28	53	@ \$4,000	\$112,000	\$212,000
	3		@ \$2,000	\$6,000	
David Strong Entrance Scholarship	2	1	@ \$5,000	\$10,000	\$5,000
Robert & Ellen Pearce Scholarship	8	5	@ \$5,000	\$40,000	\$25,000
		0	@ \$2,500	\$	
John Locke Malkin Entrance Scholarship	10	8	@ \$4,000	\$40,000	\$32,000
		1	@\$2,250	\$	\$2,250
David H. Turpin National Entrance Scholarship	2	1	@ \$5,000	\$10,000	\$5,000
National Entrance Scholarship	5	3	@ \$5,000	\$25,000	\$15,000
Elsa Eleonora & Clara Maria Fagerberg Scholarship	2	2	@ \$3,000	\$6,000	\$6,000
T.S. McPherson Entrance Scholarship	14	14	@ \$4,500	\$63,000	\$63,000
	3	0	@ \$2,250	\$6,750	
Schulich Leader Scholarship	3	2	@\$20,000	\$60,000	\$40,000
	3	3	@\$15,000	\$45,000	\$45,000
		1	@ \$14,000	\$	\$14,000
Maurice William Summerhayes Scholarship	9	4	@ \$10,000	\$80,000	\$40,000
		1	@ \$5,000	\$	\$5,000
Loran Scholarship Renewal	1		@\$5,475	\$5,475	
Fairfax Financial Ltd. Award		1	@ \$5,000	\$	\$5,000
East China Normal Scholarship		0	@ \$5,000	0	
UVic International Scholarship		0	@ \$5,000	0	
Aga Khan Academy Scholarship	2	2	@ \$22,500	\$33,750	\$45,000
United World College Scholarship	1	2	@ \$22,500	\$22,500	\$45,000
Council of International Schools Scholarship		4	@ \$22,500	\$	\$90,000
TOTALS	320	340		\$1,771,818	\$1,997,843

The following table shows the total funds awarded by scholarship category, GPA range for the President's Scholarships, and the number of awards per faculty or program. The budget for the President's Scholarships is proportionally allocated by the number of students in each faculty or program in relation to the total student population.

	PRESIDENT'S SCHOLARSHIPS			RENEWABLE SCHOLARSHIPS		OTHER SCHOLARSHIPS AND AWARDS		TOTALS
	AMOUNT	GPA RANGE	QTY	AMOUNT	QTY	AMOUNT	QTY	
SOCIAL SCIENCES	\$130,334	9.0-8.44	42	\$239,250	45	\$255,349	159	\$624,933
SCIENCE	\$113,614	9.00-8.6	44	\$616,750	112	\$288,678	194	\$1,019,042
HUMANITIES	\$123,572	8.88-8.0	49	\$190,318	34	\$205,654	217	\$519,544
ENGINEERING								
ENG-BENG	\$11,500	8.81-8.52	3	\$84,750	15	\$46,150	27	\$142,400
ENG-Software Eng	\$13,427	9.00-8.67	5	\$96,500	16	\$20,079	12	\$130,006
ENG-CompSci	\$23,835	8.88-8.5	9	\$96,000	14	\$22,622	15	\$142,457
ENG-Mechanical	\$10,950	9.00-8.6	6	\$73,500	13	\$32,490	14	\$116,940
ENG-Electrical & Computer Eng	\$10,442	9.00-8.6	4	\$27,250	3	\$21,563	16	\$59,255
HUMAN & SOCIAL DEVELOPMENT								
H&SD-HINF; Public Health & Social Policy	\$7,258	8.88-8.00	4	\$11,000	2	\$30,166	18	\$48,424
H&SD - Nursing	\$29,700	8.75-8.25	17	\$0	0	\$26,575	12	\$56,275
Public Admin						\$3,000	2	\$3,000
H&SD-Child & Youth Care	\$14,589	8.88-8.73	4	\$16,000	3	\$22,492	16	\$53,081
H&SD-Social Work	\$15,782	8.88-7.75	12	\$6,000	2	\$16,595	12	\$38,377
EDUCATION								
ED-EPHE ,BSC	\$43,587	9.00-8.22	15	\$25,500	5	\$42,060	43	\$111,147
ED-Curriculum & Instruction	\$18,750	8.67-8.22	8	\$46,500	9	\$59,297	41	\$124,547
FINE ARTS								
FA-General	\$0	8.75-8.00		\$0	0	\$0		\$0
FA-Art History & Visual Studies	\$2,612	8.88-8.88	1	\$10,000	2	\$37,434	14	\$50,046
FA-Music	\$6,525	8.75-8.4	4	\$65,500	12	\$122,085	124	\$194,110
FA-Theatre	\$7,167	8.38-8.11	4	\$42,000	9	\$47,786	48	\$96,953
FA-Visual Arts	\$3,000	8.85-8.85	1	\$12,000	3	\$27,202	24	\$42,202
FA-Writing	\$21,781	9.00-8.00	6	\$54,500	10	\$26,274	16	\$102,555
BUSINESS	\$37,650	9.00-8.20	14	\$58,500	11	\$225,836	152	\$321,986
LAW	\$14,000	8.0-6.32	16	\$0	0	\$295,027	148	\$309,027
TOTALS	\$660,075		268	\$1,771,818	320	\$1,874,414	1324	\$4,306,307

UVic aspires to be nationally competitive in recruiting and retaining students of the highest calibre in an increasingly competitive environment. Significant short-term enhancements were made to our entrance scholarship program in 2013/14 and 2014/15. The enhanced scholarship program had been very successful, but was not sustainable. A proposal was presented to Integrated Planning in November 2015 and that plan included reductions in scholarship values for 2016/17. That entrance scholarship program was also offered to the incoming class of 2017/18.

Student Awards and Financial Aid continues to work to better align our student financial aid resources with the enrolment plan.

The Senate Committee on Awards wishes to acknowledge the University's ongoing commitment to undergraduate financial aid programs.



Dr. John Walsh, Chair
Senate Committee on Awards

2017-2018 Senate Committee on Awards

J. Walsh, Chair
L. Nolt, Secretary
L. Hume, Recording Secretary
C. Schaillie
N. Greengoe
A. Lepp
A. Cirillo
M. Runtz
H. Hallgrimsdottir
L. Welling
Y. Rondeau
C. Saint-Vil
J. Wyatt

2016-2017 Senate Committee on Awards

J. Walsh, Chair
L. Nolt, Secretary
F. Canjura, Recording Secretary
S. Banerjee
N. Greengoe
K. Barnes
A. Cirillo
M. Runtz
H. Hallgrimsdottir
J. Wood
Y. Rondeau
J. Fortin
C. Schallie
S. Timayo



University
of Victoria

Associate Vice-President Academic Planning

PO Box 1700 STN CSC
Victoria British Columbia V8W 2Y2 Canada
Tel (250) 721-7012 Fax (250) 721-7216
E-mail avpap@uvic.ca Web <http://www.uvic.ca/vpac>

MEMO

Date: October 17, 2017

To: The Secretary of the Senate

From: Dr. Nancy Wright, Chair, Senate Committee on Planning

Re: Change the Name of the Centre for Addictions Research of BC (CARBC) to the Canadian Institute for Substance Use Research (CISUR)

At its meeting of October 11, 2017, the Senate Committee on Planning discussed and approved the recommendation for the renaming of the Centre for Addictions Research BC (CARBC) as the Canadian Institute for Substance Use Research (CISUR).

The following motion is recommended:

That the Senate approve the renaming of the Centre for Addictions Research BC (CARBC) as the Canadian Institute for Substance Use Research (CISUR), with the approval of CISUR as a multi-faculty research centre in effect until December 31, 2021.

A handwritten signature in black ink that reads "N Wright".

:sld

Committee Membership:

Dr. Nancy Wright, Chair
Dr. Rishi Gupta
Ms. Nicole Greengoe
Dr. Robin Hicks
Dr. Mauricio Garcia-Barrera
Dr. Jo-Anne Clarke
Ms. Carrie Andersen
Dr. David Castle
Dr. Jason Colby
Dr. Merwan Engineer
Ms. Susan Kim
Ms. Sandra Duggan, Secretary

Dr. Valerie S. Kuehne
Dr. Sang Nam
Dr. Graham McDonough
Dr. Victoria Wyatt
Dr. Anne Stahl
Dr. Andrea Giles
Dr. Stephen Evans
Ms. Gillian Calder
Dr. Ralf St. Clair
Ms. Hannah Koning
Dr. Patrick Nahirney




Office of the Vice-President, Research
Administrative Services Building Room A110 PO Box 1700 STN CSC Victoria
BC V8W 2Y2 Canada T 250-472-5416 | F 250-472-5477 | uvic.ca/research

MEMORANDUM

DATE: 1 August 2017

TO: Dr. Nancy Wright, Chair, Senate Committee on Planning

FROM: Dr. David Castle, Vice-President Research 

RE: Proposal to Change the Name of the Centre for Addictions Research of BC

I am pleased to submit the attached proposal to change the name of the Centre for Addictions Research BC (CARBC) to the Canadian Institute for Substance Use Research (CISUR). The proposal was prepared by CARBC under the leadership of the Director, Dr. Tim Stockwell. This proposal has the support of the Vice-President Research.

The rationale for the change is to better reflect the scope and ambition of the research activity undertaken by members of the centre including collaboration with partners locally, nationally and internationally. The new name maintains and emphasizes the centre's excellence in research on substance use while indicating the full breadth of its current and potential activities.

The following internal letters of support for the proposed name change are attached:

- Dr. Paul Bramadat, Centre for Studies in Religion and Society (CSRS)
- Dr. Catherine Krull, Dean, Faculty of Social Sciences
- Dr. Charlotte Loppie, Centre for Indigenous Research and Community-Led Engagement (CIRCLE)
- Dr. Tricia Marck, Dean, Faculty of Human and Social Development
- Dr. Ulrich Mueller, Chair, Department of Psychology
- Dr. Michael J. Prince, Faculty of Human and Social Development

The following external letters of support for the proposed name change are attached:

- Canadian Centre on Substance Use and Addiction – Ms. Rita Notarandrea
- Canadian Institute for Health Information – Ms. Kathleen Morris, VP, Research and Analysis Division
- Centre for Addiction and Mental Health – Dr. Samantha Wells, Associate Director and Section Head
- Pan American Health Organization – Dr. Maristela Monteiro, Senior Advisor on Alcohol and Substance Abuse

CARBC is a Senate approved multi-faculty research centre and the proposal is that CISUR will assume that status for the duration of the approved term which is until December 31, 2021.

I recommend that the Senate Committee on Planning approve the following motion:

That the Senate Committee on Planning recommends that Senate approve renaming of the Centre for Addictions Research BC (CARBC) as the Canadian Institute for Substance Use Research (CISUR), with the approval of CISUR as a multi-faculty research centre in effect until December 31, 2021.

cc: T. Stockwell, Director Centre for Addictions Research of BC

A new name for the Centre for Addictions Research of BC (CARBC)

Background to CARBC

CARBC was established as a research centre of the University of Victoria on January 1, 2006 following confirmation of an endowment of \$10.55 million from the BC Addiction Foundation. These funds originated from the BC government in response to a high level inquiry into services for people with substance use problems. A memorandum of understanding was signed by the then VP Research committing UVic to supporting the new centre with the appointment of seven faculty members, principally in the Faculty of Social Sciences and the Faculty of Human and Social Development, over the ensuing five years.

Since that time, the Centre has grown and now hosts over 70 faculty, staff and students located in two offices (Victoria and Vancouver) and has an annual income of between \$4 and \$5 million. The scope of the research and knowledge mobilization activities is increasingly national with several current projects collecting and reporting data from all 13 Canadian jurisdictions. CARBC hosts between 30 and 40 graduate students most years from a range of relevant disciplines, many of whom succeed in applications for CIHR or SSHRC scholarships. The full range of activities can be seen in the Centre's annual reports available on its website: <http://www.uvic.ca/research/centres/carbc/>.

Proposal

Following an extensive consultation process, the Advisory Board of the Centre for Addictions Research of BC (CARBC) approved on February 2, 2017 the proposal that it changes its name to the **Canadian Institute for Substance Use Research** along with a tagline to appear on our letterheads and website of: ***Building knowledge for societal change***. Following advice from the Office of the Vice-President Research, the Centre's director then submitted the proposal detailed below to the following people who provided the letters of support attached:

- Dr. Paul Bramadat, Centre for Studies in Religion and Society (CSRS)
- Dr. Catherine Krull, Dean, Faculty of Social Sciences
- Dr. Charlotte Loppie, Centre for Indigenous Research and Community-Led Engagement (CIRCLE)
- Dr. Tricia Marck, Dean, Faculty of Human and Social Development
- Dr. Ulrich Mueller, Chair, Department of Psychology
- Dr. Michael J. Prince, Faculty of Human and Social Development
- Canadian Institute for Health Information – Ms. Kathleen Morris, VP, Research and Analysis Division
- Centre for Addiction and Mental Health – Dr. Samantha Wells, Associate Director and Section Head
- Pan American Health Organization – Dr. Maristela Monteiro, Senior Advisor on Alcohol and Substance Abuse

Background

Over the past 9 months the CARBC Faculty have initiated discussions with all levels of staff, students and members about a name change. The motivations for this are discussed below but they include concern about the term "addiction" in our name and the restriction to BC plus interest in the possibility of being identified as an institute rather than the centre. The process so far has involved a) canvassing ideas and discussion by email across the centre b) discussing proposed options at a Faculty meeting c) holding a poll of all faculty, staff and students to choose a name. The name selected through this process was: Canadian Institute for Substance Use Research with a tagline to appear on letterheads and our website of: *Building knowledge for societal change*.

We have investigated issues such as a) expectations of bilingual content on our website and publications b) potential restrictions on using the term Canadian c) the work involved in changing our website, letterheads etc. d) whether we are allowed to have a tagline by our name e) the need for more national representation on our Advisory Board. We believe all of these issues are manageable. If the name change is supported, we will then incorporate this in our new five-year strategic plan for 2017-2021.

Responses to the poll

The poll was conducted in late November 2016 and 63 responses were collected. The votes were as follows:

1. Canadian Institute for Substance Use Research (CISUR): 42%
Building knowledge for societal change
2. Substance Use Research Institute of Canada (SURIC): 30%
The study of substance use, health and society
3. Canadian Alcohol and Drug Research Institute (CADRI): 20%
Building knowledge for societal change
4. Drug and Alcohol Research Institute of Canada (DARIC): 11%
The study of substance use, health and society

Rationale

1. Institute or Centre?

There are now at least three other UVic "centres" who title themselves as an Institute. CARBC is relatively large compared with most other centres, is multidisciplinary and has faculty from multiple departments/schools/faculties. Our profile and reputation has grown over the years. In the email contributions, 27/27 favoured or suggested at least one name with the term "institute".

2. Addictions?

We were given this title at birth but most of us struggle with it - it is a widely used, lay term associated with the treatment field and to some degree the concept of a disease model. It has the advantage of not being specific to substances - some of us have worked on gambling for example. Nonetheless, in the

email exchanges only two people suggested keeping addiction and all offered at least one suggestion without it. The most popular alternative by far was “substance use”. Others include alcohol and drugs, just drugs and substance abuse.

3. Research?

This clearly describes our core business. By email, 26/27 supported or suggested at least one name with this in. Some also liked “study”.

4. BC?

We were originally funded by an endowment from the BC Addictions Research Foundation - a not-for-profit entity set up entirely to identify the home for a BC wide addiction research group. That organization no longer exists. Much of what we do now is Canada wide and international, though we retain a strong interest and engagement with local communities and the province. Some feel having anything in our name identifying a geographic location is limiting and could have a downside. By email, everyone supported this or suggested at least one name without BC. 14 supported or suggested at least one name with Canada or Canadian. One suggested International.

5. Other terms?

By email, 9/27 suggested adding ‘in society’ to substance use. Other terms suggested less often included Integrated and Knowledge. To keep the recommended name relatively brief we opted to use a tag line where appropriate to incorporate additional terms.



Centre for Studies in Religion and Society
SED B 102 PO Box 1700 STN CSC Victoria BC V8W 2Y2 Canada
T 250-721-6325 | F 250-721-6234 | csrs@uvic.ca | csrs.uvic.ca

Dr. David Castle
Vice-President of Research
University of Victoria

11 April 2017

Dear David,

I am writing in support of the proposed new name for the Centre for Addictions Research of BC.

I have recently viewed CARBC's 2015/2016 annual report and an account of how Dr. Tim Stockwell and his colleagues arrived at their decision to recommend a new name for the Centre along with a new tagline/mandate phrase. I think Canadian Institute for Substance Abuse Research is an excellent name – it broadens the appeal of the Centre to the national level (which is appropriate, given the kind of impact their work can and already does have) and nods in the direction of an interest in issues beyond simply addiction. The tagline is also really effective, I think, in underlining the Centre's interest in connecting research to societal impact.

I do hope that you will recommend this name change to the Senate.

Sincerely,

Original signed by Dr. Paul Bramadat

Dr. Paul Bramadat
Professor and Director
Centre for Studies in Religion and Society
University of Victoria
<http://www.uvic.ca/research/centres/csrs/>





MEMO

FACULTY OF SOCIAL SCIENCES

Business & Economics Building Room 456
PO Box 1700 STN CSC
250-472-5058 | 250-472-4583
soscoff@uvic.ca | socialsciences.uvic.ca

DATE: April 18, 2017
TO: David Castle, Vice-President Research
FROM: Catherine Krull, Dean of Social Sciences
RE: **Name change of Centre for Addictions Research BC**

Dear David,

I am writing to express the support that the Faculty of Social Sciences wishes to lend to the proposal by Centre Director, Dr. Timothy Stockwell, to change the name of the Centre for Addictions Research BC. I understand that Dr. Stockwell has engaged in widespread consultation among individuals affiliated with the Centre and that there is strong consensus to change the name of the Centre to the Canadian Institute for Substance Use Research. In addition, I have raised this proposal with Chairs and Director in Social Sciences, and they wish to support the proposal as well. We agree that the new name will better reflect the breadth and character of the Centre's activities and mandate.

Sincerely yours,

Original signed by Catherine Krull

Catherine Krull
Dean of Social Sciences





**University
of Victoria**

Centre for Indigenous Research
and Community-Led Engagement

April 12, 2017

David Castle
VP Research
University of Victoria

Dear Dr. Castle,

On behalf of the Centre for Indigenous Research and Community-Led Engagement, I would like to support the proposal made by the Centre for Addictions Research of BC to change their name to the Canadian Institute for Substance Use Research, with a letterhead and website tagline of: Building knowledge for societal change.

Sincerely,

Original signed by Dr. Charlotte Loppie

Dr. Charlotte Loppie

*Professor, School of Public Health and Social Policy, University of Victoria
Director, Centre for Indigenous Research and Community-Led Engagement (CIRCLE)*



FACULTY OF HUMAN & SOCIAL DEVELOPMENT

Office of the Dean
PO Box 1700 STN CSC Victoria BC V8W 2Y2 Canada
T 250-721-8050 | F 250-721-7067 | hsddean@uvic.ca | www.uvic.ca/hsd

April 13, 2017

Dr. David Castle
Vice President Research
University of Victoria

Dear Dr. Castle,

I write to support the request of the Centre for Addictions Research of BC to change its name to Canadian Institute for Substance Use Research, with a tagline to appear on letterheads and their website of: *Building knowledge for societal change*. It is clear that CARBC has conducted a thorough consultation, and the rationale for this change is sound.

As the director notes, the term of "addictions", although commonly used, is a lay term that really does not address a range of substance use patterns that are associated with a wide array of harms. The geographic limitations on the Centre's current name are also an issue given their work not only across BC but beyond.

In summary, I strongly support CARBC's request to change its name to Canadian Institute for Substance Use Research.

Sincerely,

Original signed by Tricia Marck

Tricia Marck RN, PhD
Professor and Dean





Faculty of Social Sciences | Department of Psychology
Cornett Building Room A236 PO Box 1700 STN CSC Victoria BC V8W 2Y2 Canada
T 250-721-7525 | F 250-721-8929 | web.uvic.ca/psyc | Email psyc@uvic.ca

Attn:
Dr. David Catle
Vice-President Research

April 13, 2017

Dear Dr. Castle

I support the name change of the Centre for Addictions Research of BC to Canadian Institute for Substance Use Research (with the tagline Building knowledge for societal change). I find the reasons put forward for the name change convincing and applaud the Centre for having put so much thought into the name change.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Original signed by Ulrich Mueller

Ulrich Mueller
Professor & Chair
Department of Psychology



Received 26 April 17



Human and Social Development | Public Health and Social Policy
HSD B202, P.O. Box 1700, STN CSC Victoria BC V8W 2Y2 Canada.
T 250-721-8204 | F 250-472-4109 | phsp@uvic.ca | www.uvic.ca/hsd/publichealthsocialpolicy/

Dr. David Castle
Vice-President Research
University of Victoria

21 April 2017

RE: Proposed name change for the Centre for Addictions Research of BC

Dear David,

I have enjoyed the distinct pleasure of being associated with the Centre for Addictions Research of BC (CARBC) for more than a decade, and, for much of that period, I've had the privilege of serving as Chair of the Advisory Board to CARBC. This has afforded me a front row seat to watch and learn about the incredible growth and success of this dynamic organization.

At a special meeting of the Advisory Board on February 15th, we discussed the proposal of a name change of CARBC to the **Canadian Institute for Substance Use Research**. Around the board table (and via teleconference calls) there was an active and thoughtful discussion by members and we readily came to a strong endorsement for the proposed change.

We also expressed strong support for the proposed new tagline, "building knowledge for societal change" that will accompany the new name and appear on the website and associated communications.

For the record, I wish to say why I whole-heartedly support this recommendation of what may seem to be a symbolic change in words. To be sure, words do matter and there is much worthwhile substance behind this change.

I believe the new name accurately reflects the preferred terminology of the field (substance use). Furthermore, the new name better reflects the scope of the faculty, students, and organizations involved (Institute) and the scale of the research undertaken and its growing profile (Canadian). Several research studies involve data collection across multiple provincial jurisdictions and I believe this trend will continue and most likely grow over time.

Faculty and students have increasingly engaged in policy development and evaluation at the national and international levels, and are contributing to the Canadian discussion on the legalization and regulation of cannabis. I am confident that whilst the name is changing, the guiding principles of the work – collaborative relations, ethics, social justice, independent research, harm reduction, and informed public debate – remain firmly anchored as our core standards in building knowledge for societal change.

I therefore am writing to express my enthusiastic support for the proposed new name and tagline for the Centre.

Yours truly,

Original signed by Michael J. Prince

Michael J. Prince
Lansdowne Professor of Social Policy
Faculty of Human and Social Development
Chair, Advisory Board to CARBC





July 19, 2017

Dr. David Castle
Vice-President of Research
University of Victoria

Re: Support for Proposed Name Change for the Centre for Addictions Research of British Columbia

Dear Dr. Castle,

As the Chief Executive Officer of the Canadian Centre on Substance Use and Addiction (CCSA), I am pleased to offer this letter of support related to the change in the name of the *Centre for Addictions Research of British Columbia (CARBC)* to the *Canadian Institute for Substance Use Research*.

CCSA is Canada's only agency with a legislated *national* mandate to reduce the harms of alcohol and other drugs on Canadians. CCSA was created by an Act of Parliament in 1988 to provide national leadership to address substance use in Canada. A trusted counsel, CCSA provides national guidance to decision makers by harnessing the power of research, curating knowledge and bringing together diverse perspectives. CCSA's strategic core functions include providing national leadership, building strategic partnerships, advancing research, and mobilizing knowledge—all with a view to addressing the harms of alcohol and other drugs on Canadians.

Since its inception, CARBC has played an important role in advancing substance use and addiction research in the province of British Columbia (BC). CCSA has been fortunate to have a long-term, productive relationship with CARBC and its Director, Dr. Tim Stockwell, both of which have been active partners on alcohol policy and research with CCSA for the past 12 years. Dr. Stockwell was a contributor to the *National Alcohol Strategy* in 2007 and has since served as an active member of the *National Alcohol Strategy Advisory Committee*. He has also contributed to several joint CCSA/CARBC reports including the *National Low Risk Drinking Guidelines*, a policy brief on *alcohol pricing* and an evidence review on the combined use of *alcohol and energy drinks*.

Currently, CARBC is collaborating with us on developing a national substance use surveillance system to report trends in estimated deaths and hospital admissions attributable to substances including, alcohol, opioids and cannabis, as well as report on the economic cost estimates of substance use in Canada. CARBC's significant expertise at conducting health-related cost estimates in BC and creating an online data visualization tool to display this information have been invaluable to informing our national work in this area. Our two organizations are also collaborating on a research study that is assessing the impact of alcohol marketing via social media platforms on university student drinking behavior at the University of Victoria.

.../2





As CARBC's activities become increasingly more national in scope, it will be valuable for this new national research body to collaborate with other organizations, which also have a *national* research role, including the CIHR Institute of Neurosciences, Mental Health and Addiction, its Canadian Research Initiative in Substance Misuse (CRISM) with nodes across Canada including BC, the Canadian Institute for Health Information, and with CCSA. Such collaboration is vital to ensuring effective and efficient use of resources and optimizing the existing strengths and impact among organizations working toward the common goal of increased knowledge and reduced harms in the field of substance use and addiction.

CCSA values knowledge and partnerships, through which we work to collectively take action to reduce the harms associated with alcohol and other drugs. We are pleased, therefore, to offer this letter as confirmation of our support to CARBC's proposed name change, and look forward to continued collaboration between our two organizations.

Sincerely,

Original signed by Rita Notarandrea

Rita Notarandrea, MHSc, CHE
Chief Executive Officer
Canadian Centre on Substance Use and Addiction





Canadian Institute
for Health Information

Institut canadien
d'information sur la santé

July 12, 2017

Dr. David Castle
Vice-President of Research
University of Victoria

Dear Dr. Castle:

Please accept this letter of support for the proposal to change the name of the Centre for Addictions Research of BC (CARBC) to the Canadian Institute for Substance Use Research (tag line: Building knowledge for societal change).

The Centre's achievements - including recent contributions to the CIHI report, Alcohol Harm in Canada: Examining Hospitalizations Entirely Caused by Alcohol and Strategies to Reduce Alcohol Harm – are significant and reflect a strong shared commitment to working with others to achieve common goals.

As the scope of your work on addictions research continues to expand, we look forward to continued collaboration with you and other organizations such as the Canadian Centre on Substance Use and Addiction (CCSA) and the Canadian Institutes for Health Research (CIHR).

We wish you much success moving forward.

Yours truly,

Original signed by Kathleen Morris

Kathleen Morris
Vice-President, Research and Analysis Division

4110 Yonge Street, Suite 300
Toronto, Ontario M2P 2B7
Phone: 416-481-2002 Fax: 416-481-2950

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camh

Centre for Addiction and Mental Health

Social and Epidemiological
Research Department
100 Collip Circle, Suite 200
London, Ontario
Canada N6G 4X8
www.camh.ca

Centre de toxicomanie et de santé mentale

Service de la recherche sociale
et épidémiologique
100, Collip Circle, bureau 200
London (Ontario)
Canada N6G 4X8
www.camh.ca/fr

Tel: 519-858-5000
Fax: 519-858-5199

July 6, 2017

Dr. David Castle
Vice-President of Research
University of Victoria

Dear Dr. Castle,

I am writing to express my support for the proposed name change from the Centre for Addictions Research of BC (or CARBC) to the Canadian Institute for Substance Use Research.

Upon considering the rationale for the name change, including growth and scope of the Centre, and reviewing the Centre's Annual Report, I believe the new name aligns well with the Centre's direction. I understand that the new name was decided upon based on extensive consultation, including a survey of members of the CARBC staff and approval by the CARBC Advisory Board. I am also supportive of the new tagline, "building knowledge for societal change", as it emphasizes the importance of research that informs policy and practice.

Overall, I believe the new name and tagline reflect CARBC's direction, scope and impact.

Sincerely,

Original signed by Samantha Wells

Samantha Wells, PhD
Associate Director and Section Head
Institute for Mental Health Policy Research
Centre for Addiction and Mental Health



IN REPLY REFER TO: NMII/MH/17/63

17 July 2017

David Castle
Vice-President of Research
University of Victoria
Victoria BC V8W 2Y2
Canada

Dear Dr. Castle:

I am writing in support of the proposed new name for the Centre for Addictions Research of BC. I believe the new name, Canadian Institute for Substance Abuse Research, more fully reflects the scope and reach of the center. Their contributions to the field of alcohol and substance abuse research have served Canada as a whole as well as the international community, informing policy making, service provision and research directions beyond British Columbia.

The center has contributed to the work of the Pan American Health Organization and World Health Organization over the years and we continue to collaborate with them.

I encourage you to recommend this name change to the University Senate and continue to support the activities of the center in years to come.

Sincerely,

Original signed by Dr. Maristela Monteiro

Dr. Maristela Monteiro
Senior Advisor on Alcohol
And Substance Abuse



University
of Victoria

Associate Vice-President Academic Planning

PO Box 1700 STN CSC
Victoria British Columbia V8W 2Y2 Canada
Tel (250) 721-7012 Fax (250) 721-7216
E-mail avpap@uvic.ca Web <http://www.uvic.ca/vpac>

MEMO

Date: October 17, 2017
To: The Secretary of the Senate
From: Dr. Nancy Wright, Chair, Senate Committee on Planning
Re: Proposed Change of Transcript Information Recording Enrolment in Programs Offered by Electrical and Computer Engineering

At its meeting of March 15, 2017, the Senate Committee on Planning discussed and approved the recommendation that transcripts of students enrolled in, and graduating from, programs offered by the Department of Electrical and Computer Engineering specify the current name of the School.

The following motion is recommended:

That the Senate approve that transcripts of students enrolled in, and graduating from, programs offered by the Department of Electrical and Computer Engineering specify the current name of the School.

:sld

Committee Membership:

Dr. Nancy Wright, Chair
Dr. Rishi Gupta
Ms. Nicole Greengoe
Dr. Robin Hicks
Dr. Mauricio Garcia-Barrera
Dr. Jo-Anne Clarke
Ms. Carrie Andersen
Dr. David Castle
Dr. Jason Colby
Dr. Merwan Engineer
Ms. Susan Kim
Ms. Sandra Duggan, Secretary

Dr. Valerie S. Kuehne
Dr. Sang Nam
Dr. Graham McDonough
Dr. Victoria Wyatt
Dr. Anne Stahl
Dr. Andrea Giles
Dr. Stephen Evans
Ms. Gillian Calder
Dr. Ralf St. Clair
Ms. Hannah Koning
Dr. Patrick Nahirney



MEMO

Date: March 17, 2017

To: Dr. Nancy Wright, Office of the Vice-President Academic and Provost

From: Dr. Michael McGuire, Department Chair Electrical and Computer Engineering

Re: Proposed Change of Transcript Information recording enrolment in programs offered by Electrical and Computer Engineering – Electrical and Computer Engineering

Proposed Change of Transcript Information recording enrolment in programs offered by Electrical and Computer Engineering – Electrical and Computer Engineering

Motion: That the Senate Committee on Planning recommend that Senate approve that transcripts of students enrolled in, and graduating from, programs offered by the Department of Electrical and Computer Engineering specify the current name of the School.

This memorandum requests that transcripts of students enrolled in, and graduating from, programs offered by the Department of Electrical and Computer Engineering at the University of Victoria specify 'Electrical and Computer Engineering' rather than 'Electrical Engineering.'

In 1987, approval was granted to change the name of the Department of Electrical Engineering to the Department of Electrical and Computer Engineering. The growth of Computer Engineering as an area of research and industrial activity directed the decision to rename the Department.

In 1987 approval was not requested to have student transcripts changed to indicate the new name of the Department. Having this information recorded on student transcripts will afford them recognition important to their professional credentials and their future careers. This request was approved by the Department of Electrical and Computer Engineering on November 25, 2016 and by the Faculty of Engineering on January 7, 2017.

Michael McGuire

Michael McGuire
Chair, Department of Electrical and Computer Engineering





**University
of Victoria**
Education

Office of the Dean
Faculty of Education
PO Box 1700 STN CSC
Victoria, British Columbia V8W 2Y2 Canada
Tel: (250) 721-7757, Fax: 472-5063

MEMO

23 October 2017

To: Senate
From: Ralf St. Clair, Dean of Education
Re: Faculty Council membership

Please find attached our amended statement on membership and conduct of Faculty Council. This statement was passed at our Faculty Meeting of 22 September 2017 and is intended to take effect 1 January 2018.

A number of changes to the voting membership of the Faculty have been proposed. These are outlined in the attached chart. In addition, Faculty membership has been incorporated into a broader Policy on Faculty Membership and Functions. This policy includes a change of language from “Faculty Meetings” to “Faculty Council,” rules on responsibility and timing of meetings, conduct of business, and Faculty Council sub-committees.

Thank you,

A handwritten signature in blue ink, appearing to read "Ralf St. Clair".



University
of Victoria
Education

Policy on Faculty Council Membership and Functions

22 September 2017

A. Responsibility and timing of meetings

- 1. The Faculty Council is the central and highest forum for academic decision making in the Faculty of Education.**
- 2. The powers of the Faculty falling into the remit of the Faculty Council are laid out in the University Act (RSBC 1996). A Faculty has the following powers and duties (§40):**

(a) to make rules governing its proceedings, including the determining of the quorum necessary for the transaction of business;

(b) to provide for student representation in the meetings and proceedings of the faculty;

(c) subject to this Act and to the approval of the senate, to make rules for the government, direction and management of the faculty and its affairs and business;

(d) to determine, subject to the approval of the senate, the courses of instruction in the faculty;

(e) subject to an order of the president to the contrary, to prohibit lecturing and teaching in the faculty by persons other than appointed members of the teaching staff of the faculty and persons authorized by the faculty, and to prevent lecturing or teaching so prohibited;

(f) subject to the approval of the senate, to appoint for the examinations in each faculty examiners, who, subject to an appeal to the senate, must conduct examinations and determine the results;

(g) to deal with and, subject to an appeal to the senate, to decide on all applications and memorials by students and others in connection with their respective faculties;

(h) generally, to deal with all matters assigned to it by the board or the senate.

3. The Faculty Council meetings will occur monthly between September and May, unless the Dean stipulates that there is insufficient business. In that case the intention not to convene a Faculty Council meeting shall be communicated at least one week in advance to the Faculty. If there is an objection to the cancellation of the meeting by a Voting Member, it shall proceed.
4. Any voting member of Faculty Council may request a special meeting of Faculty Council. The Dean will circulate a notice to ensure that such a meeting has the support of 15 Voting Members (to ensure quorum) and if so, the meeting will be called at the earliest practicable date.

B. Membership

1. Voting Members are:

- a. All faculty members, as defined in the *Collective Agreement Part 1 §2, Definitions.*
- b. Representatives selected by, and from, the following constituencies:
 1. Education Students' Association (1 member)
 2. Association of Graduate Education Students (1 member)
 3. PEA members currently employed within the Faculty of Education (2 members)
 4. CUPE951 members currently employed within the Faculty of Education (2 members)

- 5. Sessional instructors currently employed within the Faculty of Education (2 members)**
- 6. Elders representing local Indigenous communities (2 members)**

C. Conduct of business

- 1. The Faculty Council will be chaired by the Dean or Designate.**
- 2. The quorum for a meeting of Faculty Council shall be 15 Voting Members.**
- 3. Two-thirds of those eligible to vote at any meeting of Faculty Council must be faculty members as defined in B1a.**
- 4. All members of the broader faculty community are welcome to attend Faculty Council, unless there is a specific requirement to limit attendance to Voting Members (closed meeting). Such a necessity will be communicated in advance of the meeting of Faculty Council.**
- 5. Decision-making will be by consensus whenever possible. Where a vote is necessary, it shall be conducted by simple majority of Voting Members present. The Chair does not have a casting vote.**
- 6. Items that are concerned with purely academic decisions (such as curriculum, pedagogy, and assessment) may, at the discretion of the Chair, be subject to a vote of faculty members as defined in clause B1a.**
- 7. Only in person voting is permitted.**
- 8. The upcoming agenda and minutes of the previous meeting will be posted electronically one week before the meeting. Items should be submitted to the Dean's Assistant 24 hours before this deadline. Amendment of the agenda is permitted at the meeting at the discretion of the Voting Members, as indicated by a positive vote to accept the amended agenda.**

D. Sub-committees

- 1. The following committees are to be considered as sub-committees of the Faculty Council. Each committee has its own Terms of Reference laying out**

expectations and conduct of business. Each committee listed will provide a formal annual report to the Faculty Council:

- a. Faculty Admissions and Adjudications**
 - b. Undergraduate Awards**
 - c. Graduate Awards**
 - d. Retreat**
 - e. Effective teaching**
 - f. Salary**
 - g. Social**
 - h. Diversity & Belonging**
 - i. Building Safety**
 - j. Space Utilization**
 - k. Research**
- 2. The following committees are to be considered sub-committees of the Faculty Council. Each committee has its own Terms of Reference laying out expectations and conduct of business. They do not require an annual report as their decisions come forward to the Faculty Council as business.**
- a. Joint Safety**
 - b. Curriculum Committee U/G**
 - c. Curriculum Committee Grad**

Approved by the Faculty of Education 22 September 2017

MEMBERSHIP IN THE FACULTIES

-- approved by Senate in accordance with
University Act section 37(1)(k) --

Faculty of Education

Category and Number of Members	Election or Appointment Method (if specified)	Voting Privileges and Identified Exclusions	2017 Amendment
All regular full-time faculty members	Not specified	Voting	All faculty members as defined in the Collective Agreement are full voting members*.
All part-time faculty members	Not specified	Voting	All faculty members as defined in the Collective Agreement are full voting members*.
All full-time sessionals	Not specified	Voting No voting privileges in personnel matters	Two sessional instructor representatives, selected by ballot, are full voting members*.
(2) Undergraduate students	Appointed by Dean in consultation with President of Education Students' Association	Voting (open sessions) No participation in closed sessions	One representative selected by the Education Students' Association is a full voting member*.
(1) Graduate student	Appointed by Dean in consultation with President of Education Students' Association	Voting (open sessions) No participation in closed sessions	One representative selected by the Association of Graduate Education Students is a full voting member*.
All visiting professors and sessional instructors teaching 9 or more units in winter term	Not specified	Voting (open sessions) No participation in closed sessions	Not a voting member.
(1) Director of Professional Studies	Not specified	Voting (open sessions) No participation in closed sessions	Not a voting member (position no longer exists).
(1) Director of Curriculum	Not specified	Voting (open sessions)	Not a voting member (position no longer exists).

Laboratory		No participation in closed sessions	
Coordinators of elementary and secondary school experiences	Not specified	Voting (open sessions) No participation in closed sessions	Not a voting member (position no longer exists).
All sessional instructors teaching fewer than 9 units in winter term	Not specified	Non-voting No participation in closed sessions	Not a voting member.
All professors emeriti	Not specified	Non-voting No participation in closed sessions	Not a voting member.
All adjunct professors	Not specified	Non-voting No participation in closed sessions	Not a voting member.
Designees of the Registrar (As required)	Not specified	May assist in conduct of business in open or closed sessions	Not a voting member.
PEA representatives			Two PEA members currently employed within the Faculty of Education, selected by ballot, are full voting members*.
CUPE 951			Two CUPE951 members currently employed within the Faculty of Education, selected by ballot, are full voting members*.
Elders representing local Indigenous Communities			Two Elders from local communities, selected in consultation with FPH, are full voting members*.

*Closed meetings: All voting members have the right to attend and vote in closed meetings.